

STMC ATHLETIC DEPARTMENT

Karelo Online Team Registration Payment Site

A Parent/Guardian's guide to Athletic Registration at STMC

Welcome parents to another athletic season at St Thomas More Collegiate. We are excited to be offering a new athletic registration system this year. The goal of this system is to streamline the registration process for parents and coaches, reduce paperwork, and allow coaches and athletes to focus on the sport and not administration.

All that you will need to do is follow the instructions below and register for the sport / activity your child is in. If you know that there will be a tryout for the team please wait until tryouts are completed before you register. Having this information will also allow us to have a deadline for payments and remove students from participation until fees are paid. No student athlete will play in any game until either their registration fee has been paid or arrangements have been made with the athletic director.

Steps to register your child on a school athletic team

1. Click on the link to connect to the Karelo Online Fee Payment site:



2. Read the basic info and click sign up now to proceed to the STMC school registration page
3. Create a login name and password for Karelo.com or click on the box "I prefer not to create a login for Karelo.com." Your child's name can be used for the login if desired.
4. Registration page details:
 - a. Enter all appropriate demographic info as required
 - * Be sure to enter the correct Registrant Name (the student athlete)
 - b. Select the sport by division/gender from the drop-down list
 - c. Download and read each of the four (4) supporting documents
 - d. Click on each form to acknowledge that you have read and accepted the conditions as outlined in the form

e. Confirm the info entered is correct; if a field is missing or incorrectly entered, you will receive an error notice with fields marked in Red

f. Once confirmed, enter in credit card information to complete registration payment; click on payment button.

g. Add further registrations or check all registrations.

If you have any questions regarding this process, please contact our athletic department.

Respectfully Yours

James Borthistle

STMC Athletic Director

604-521-1801 ext 106

james.borthistle@stmc.bc.ca