

STMC Parent-Student Web Portal User Guide

We have made a major update to our PowerSchool Parent-Student Web Portal that provides a number of important enhancements. While student log-ins will continue to function as in the past, parent log-ins will now require the creation of a new, single account that will provide you with access to information concerning ALL of your children attending STMC.

To create this new account, navigate your web browser (FireFox or Internet Explorer) to <http://ps.stmc.bc.ca>. When the page illustrated to the right loads, click on the “**Create Account**” button

This will open the “**Create Account**” window:

Create Parent Account

First Name:
 Last Name:
 Email:
 Desired Username:
 Password:
 Re-enter Password:

Password must:
 • Be at least 6 characters long

Link Students to Account
 Enter the Access ID, Access Password, and Relationship for each student you wish to add to your Parent Account

Student Name	Access ID	Access Password	Relationship
1. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
2. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
7. <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

PowerSchool

Parent Sign In

Username:
 Password:

Create an Account
 Create a parent account that allows you to view all of your students with one account. You can also manage your account preferences. [Learn more.](#)

Provide the new account information requested in the space provided. Then use the **Parent/Guardian** Access info for each of your children to complete the “**Link Students to Account**” section. Click “**Enter**” when complete.

If all information entered validates successfully in the system, you will return to the parent sign-in screen. If you receive an error message, check all information and try again.

- If you are still receiving an error message, try to register using a different email address. In some cases, using an email address already entered in PowerSchool has caused an error to be generated.

You can now log-in to your family account using the username and password supplied. This brings you to the main screen:

PowerSchool

Student Name

Click the PowerSchool logo from any screen to return to the main screen

Grades and Attendance: Name, Student

The Exp column contains schedule codes. The first letter is the class block.

Click a teacher name to send an email

Click a grade for details, shown below

Exp	Last Week				This Week				Course	S1	Absences	Tardies
	M	T	W	F	M	T	W	F				
A(A)									English 12 Shoveller, Mr T	--		
									Religion 12 Hall, Mr D			
									Math 12 Barron, Mr A			
D(A)									English Lit 12 Smith, Dr C		0	0
E(A)									History 12 Zavarise, Mr C	A 97.9	0	0
F(A)									Law 12 Zavarise, Mr C	A 90	0	0

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The grade detail screen, shown in part below, provides information on assignments and tests that are part of a final grade. Some information on this screen may appear as a blue underlined hyperlink. Click on these hyperlinks for further grade and assignment information. Future assignments may also appear, so check the due date (left column) if there is no mark for a test or assignment.

Navigation

- Grades and Attendance
- Grade History
- Attendance History
- Email Notification
- Teacher Comments
- School Bulletin
- Class Registration
- Balance
- My Calendars
- Account Preferences

Grades and Attendance

Class Score Detail:

Course	Teacher	Expression	Final Grade ¹
History 12	Zavarise, Mr C	E(A)	A 97.9%

Teacher Comments:

Section Description:

Items on this screen will be hyperlinked to further information if available.

Due Date	Category	Assignment	Codes	Score	%	Grd
09/22/2011	par	par 1		7/8	87.5	A
09/22/2011	par	tov draw		10/10	100	A
09/26/2011	QZ	lon mc		17/17	100	A

Legend

Grades last updated on 09/28/2011

✔ - Collected,
 ▲ - Late,
 ■ - Missing,
 ◆ - Score is exempt from final grade,
 ⊗ - Assignment is not included in final grade

¹ - This final grade may include assignments that are not yet published by the teacher. It may also be a result of [special weighting](#) used by the teacher.

If you are experiencing difficulty in accessing or using the STMC Parent Portal, please contact the school directly by phone or email:

Mr. K. Olson, Head of Computing and IT

ken.olson@stmc.bc.ca

604 521 1801 ext 117