



ST. THOMAS MORE COLLEGIATE

HOME OF THE KNIGHTS SINCE 1960

Wednesday, September 9th, 2020

Dear STMC Students & Parents,

Some further start-up information in advance of welcoming the students of our **MORE Family of Houses** tomorrow for their Start-Up Orientation tomorrow.. and our **RICE Family of Houses** for their Start-Up Orientation on Friday:

Daily Health Checks

This is a follow up from an earlier email sent by our Director of IT, Ken Olson regarding the process that **must** be followed until all of our students are issued with their RFID Cards. We are coordinating the RFID Cards with GradsBC, the company that deals with our school photos. *Note:* We are anticipating that it will not be until mid-October when this system will replace the [Daily Health Check Report](#) email that families will receive. Until then... please ensure that you complete this report for your daughter/son in advance of their arrival at school each day.

On each school day, a personalized email will be sent to students and their families in the very early hours of the morning. This email will include a direct link to the STMC website setup to receive daily student health reports. You will simply need to review the list of possible symptoms and then click the appropriate button at the bottom of the page. Your response will be stored in secure STMC systems that are only accessible to designated administrative personnel. A manual login option will also be available, in case you do not receive your email for any reason.

A Health Report email will be sent every day, irrespective of whether a student is attending according to a hybrid or daily schedule. Reports need only be submitted, however, on days when a student is actually scheduled to be physically present on campus.

For the safety of all... we would rather families error on the side of caution and keep their daughter/son at home if they are unwell.

Attendance

If your daughter/son is going to be away for any reason we ask that you please inform the school by emailing Ms. Caitlin Jensen – caitlin.jensen@stmc.bc.ca

We would really like to cut down the volume of traffic in-and-out of the Main Office. Physical notes can be left in the box on the table outside of the Main Office. Our preferred method of communication, however, is for parents/guardians to simply email Ms. Jensen directly. A physical copy of a note is required for our annual Attendance Audit by the Ministry of Education. This data is essential for our provincial funding grant. The auditors have informed us that an email communication by a parent will suffice.

Cafeteria – Food Service

The STMC Café – managed by Canuel Caterers – will be opening for food service on **Friday, September 18th**.

Important Note: There will be **no** offsite lunch privileges for our Sr. students until after Thanksgiving. Until then, **ALL** students are asked to bring their lunch to school each day.

Things to keep in mind for this year:

- We will have the café open to students for cash/debit sales before school starts (approx. 7:45am-8:20am)



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- We will have the café open to students for cash/debit sales at break 9:45am – 10am (JR) and 11:05-11:20am (SR)
- Gr. 8/9 & Grade 10-12 Lunch Breaks – Canuel is designing an online *pre-ordering system. They are also set up for cash/debit sales. Pre ordering for the day starts at 4pm the previous day to 8:30am the day of. Students will come to the café to pick up their pre-ordered/paid meal in a designated area.

*The link to the online, pre-ordering system will be forward to students and their families early next week. Please have a look at the attached PDFs, containing a simplified menu of items that will be on offer this school year.

Format of the Start-Up Orientation (Thursday, Sept. 10th & Friday, Sept. 11, 2020)

Yes! Students are expected to be in uniform for the Start-Up Orientations.

Upon arrival we will ask all students to entry the school from the **Main Entrance**.

As per our **Updated STMC COVID-19 School Safety Plan** ([link](#)), all students will be required:

- to wear a non-medical facemask upon entering the building, and continue to wear it while in all common areas (e.g. hallways);
- sanitize their hands;
- and report **directly** to their **A-Block** class.

Student schedules are available via the student and parent portals of PowerSchool. An electronic copy of each student's 2020-2021 schedule was also sent out via email to students and families earlier today.

After a quick attendance by A-Block Teachers, there will be a **Opening Assembly LIVESTREAMED** to classrooms that will allow us to take students through **all** of the new protocols and the procedures that every single one of us will need to adhere to this year.

The Students will then go through the ENTIRE sequence of their schedule – both Day 1 & Day 2 classes (A-H).

- **A-Block & Opening Assembly** – 9:30am – 10:10am
- **B-Block** – 10:15am – 10:35am
- **C-Block** – 10:40am – 11:00am
- **D-Block** – 11:05am – 11:25am
- **E-Block** – 11:35am – 11:55am
- **F-Block** – 12Noon – 12:20pm
- **G-Block** – 12:25pm – 12:45pm
- **H-Block** – 12:50pm – 1:10pm
- **Grade 8 Orientation & Lunch** (Led by Students' Council Executive) – 1:15-2:30pm

(Grade 9-12s Dismissed @ 1:10pm)

The day – as you might imagine - is quite compact. We recommend that **ALL** students bring a refillable water bottle and a snack. **Grade 8s** are asked to bring a bagged lunch from home. They will have an opportunity to eat their lunch as part of their Orientation after the completion of their A-H block rotation.



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Finally, as I have asked in each of my communiques to you since the start of the pandemic, I ask that you pray for the continued good health of our Christian Brothers – Bro. Ted Bassett and Bro. Owen Cassidy – as well as for **everyone** associated with our St. Thomas More family!

Pax et Bonum!

Yours in Christ,
Steve Garland – Principal, STMC

Care + Comfort + Compassion

Continuing our work to connect Heads & Hearts...

Grounding all of our work in that which fills our soul and gives meaning to our work as a community...